

**Minutes**  
**For the Regular Meeting of the Diocese of El Camino Real**  
**Standing Committee**  
**Thursday, January 10, 2008**

**Present for this meeting**

*Members:* Joe Chouinard, Patti Barrett, Chris Creed, Linda Taylor, Mary Morrison, Jerry Witherspoon, Jeff Diehl

*Guests:* None

The meeting opened at 10:04AM. Linda Taylor, president, presided and Joe Chouinard, secretary, kept minutes of the meeting.

**Opening Prayers & Scripture**

Jeff Diehl opened with prayer and scripture on the Baptism of Jesus.

**Adoption of Agenda**

- The agenda was adopted with minor corrections.

**Approval of December minutes**

The minutes for the regular meeting of December 13, 2007, were accepted with corrections.

**Review of Action Items from Previous Meetings**

Joe reviewed the action items from the December 13<sup>th</sup> meeting. The following items remain in process:

- All – Develop position description for the new bishop.

**Executive Session Minutes**

Minutes from the executive session(s) of the last meeting were circulated and reviewed by all members. Due to their confidential nature, they are not published for the public record.

**Bishop's Report**

Bishop Mary was not present. No report.

**Administrator's Report**

Brian Nordwick was not present but submitted a report by e-mail, a copy of which is attached. Joe reported on the search process at St. James'. The Search Committee has given names to the Vestry and final interviews will be scheduled shortly.

**President's Report**

Linda reported that there will be a women's gathering at Eastertide 2009 and all women clergy will be asked for input (The Diocese of California will be the sponsor). A planning session has been set for January 31<sup>st</sup> of this year.

**Board of Trustees**

Chris sent a report electronically, a copy of which is attached. He pointed out that we will stay with Hayashi and Wayland as our auditor. Santa Maria Urban Mission (SMUM) has received a grant to keep going for the next three months. He also noted that the Board of Trustees (BOT)

has made appointments to subcommittees to carry out the work that the Board is tasked to accomplish by Canon.

### **Commission on Ministry**

Patti attended the Commission on Ministry (COM) meeting on Tuesday. COM has requested the Standing Committee (SC) consider changing the section of the process for Holy Orders which requires the candidate to have all materials together two months prior to consideration by the SC to one month prior to consideration. Linda and Jerry recommended that the wording be changed to read, "All materials for ordination need to be completed and submitted to the COM two months prior to consideration of the candidate by the SC". It was noted that the SC needs to receive the OK from COM on the candidate prior to meeting with the candidate (one week). January 26<sup>th</sup> David Rider will be here in the Diocese to talk to members of COM about the medical and mental health examination of applicants for ordination to the church. Patti noted that the next Day of Discovery will be held on February 9<sup>th</sup> from 10-3 at St. Paul's Salinas. She also noted that 4 people have taken the General Ordination Exams (GOEs). Patti indicated that a discernment conference will be held on June 7<sup>th</sup> or 14<sup>th</sup>. A retreat day will be planned for COM with Bp. Mary in March.

### **Department of Missions**

Joe submitted a report electronically, a copy of which is attached. There were several questions around the overdrawn custodial accounts. Chris will discuss it at BOT and Jerry will bring it up at Finance.

### **Finance**

Jerry reported that the Finance Committee is still trying to work through the year end figures and determine how much we are in the black.

### **Foundation**

Jerry reiterated that the academy program is still planned for February 1<sup>st</sup> and 2<sup>nd</sup>. (Same as last month report)

### **Safe Church follow up**

Chris has been working through the program and finding it better than he first thought. Fingerprinting is not required.

### **Bishop's position description**

Linda will work on combining the position description in the document received from Ann Wright with the one prepared by the Search Committee.

### **Status of the Instituto**

Linda has not had a chance to follow up on the status of the Instituto.

### **February Retreat**

Linda has not heard from the Bishop on this item. Chris reported that the BOT would like it to be on February 21<sup>st</sup>.

### **Consents**

*MSC to consent to the election of Jeffrey Dean Lee to be Diocesan Bishop of the Diocese of Chicago.*

**Correspondence**

Regular correspondence to the Standing Committee is received, circulated for review by all members, and made a part of the permanent file with these minutes.

The Standing Committee received an application for ordination to the priesthood from Lawrence Robles (to be forwarded to COM). The SC also received a call for nominations for the next bishop suffragan of Dallas (rec'd 01/02/08)

**Executive Session**

The Standing Committee met in executive session from 10:34 AM to 10:45 AM.

**Adjournment**

The meeting was adjourned with prayer at 12:00 Noon.

Respectfully submitted,

Joseph Chouinard, Secretary