

Minutes
For the Regular Meeting of the Diocese of El Camino Real
Standing Committee
Thursday, April 10, 2008

Present for this meeting

Members: Joe Chouinard, Chris Creed, Linda Taylor, Mary Morrison, Jerry Witherspoon, Jeff Diehl

Guests: Julie Nelson

The meeting opened at 10:05 AM. Linda Taylor, president, presided and Joe Chouinard, secretary, kept minutes of the meeting.

Opening Prayers & Scripture

Linda opened with prayer and scripture.

Adoption of Agenda

The agenda was adopted with minor corrections.

Approval of February minutes

The minutes for the regular meeting of March 13, 2008, were accepted with minor corrections.

Review of Action Items from Previous Meetings

Joe reviewed the action items from the March 13th meeting. All items are completed or under way.

Bishop's Report

Bishop Mary was not available and no report was received.

Administrator's Report

Brian was not available and no report was received.

Executive Session Minutes

Minutes from the executive session(s) of the last meeting were circulated and reviewed by all members. Due to their confidential nature, they are not published for the public record.

President's Report

Linda had no report.

Board of Trustees

Chris sent his report electronically, a copy of which has been appended to, and made a part of, these minutes. All present mentioned that they appreciated receiving copies of the BOT action items. It was noted that the method of grant allocation by Small Congregations Commission is a concern for the BOT. The Board is also examining who decides what fundraising events are conducted at Diocesan events. They are also trying to determine the role and responsibility of the BOT with regard to parishes participating in the Restoration Program.

Commission on Ministry

Patti was not available. It was mentioned that we still need two SC members to attend the discernment conference on June 7th. It was decided that Jerry and Patti will attend. Mary agreed to be the back up for Patti in attending COM meetings if Patti cannot attend.

Consideration of Recommendation for Shelley Denney

The Standing Committee received a written update from Shelley Denney describing the events in her life since she met with the Standing Committee last year. In addition, she forwarded a copy of a recent paper prepared as part of her graduation requirement. It was the consensus that both documents were very well prepared.

MSC to recommend Shelley Denney for ordination to the transitional diaconate.

Consideration of Recommendation for Julie Nelson

The Standing Committee met with Julie Nelson, seminarian, as part of this regular meeting. Julie is sponsored by St. Timothy's Mountain View and is attending General Seminary where she has an interest in using technology to reach younger generations in her ministry. In addition to meeting with Julie, the Standing Committee reviewed a recommendation from the Board of Examining Chaplains to the COM regarding an area in which Julie should address additional attention.

MSC to recommend Julie Nelson for ordination to the transitional diaconate with the recommendation that she undertake continued studies in the theology of Christian Ethics under the guidance of a mentor approved by the Commission on Ministry. Satisfactory completion of this requirement will be demonstrated by a written report from the Mentor to the COM, testifying to her proficiency in this area.

Department of Missions

Joe stated that there was no meeting of DOM since the last Standing Committee meeting and thus there was no report.

Finance

Jerry indicated that the Finance committee has not met but did receive financial reports from the administrator. Through the end of March, the Diocese has collected more "fair share" than was expected (this is due to monies from '07 received in '08'). It was noted that restoration plans should be received and approved by the Finance Committee prior to being forwarded to the BOT for consideration..

Foundation

Jerry stated that they haven't met.

Bishop's position description

Linda reviewed the latest copy of the position description (draft 3, dated April 8, 2008). Edits continue to be received.

Status of the Instituto

Linda stated that she has sent an e-mail to Phil Getchell, but has not received a response to date on the status of the Instituto. She will continue to try to get a definitive answer.

Mutual Ministry Review

Jeff reviewed a draft process and timeline for the mutual ministry review with Bishop Mary. Minutes from that review, to be conducted later today, will be kept separately from these minutes.

Consents

None received since the last meeting.

Correspondence

None received since the last meeting.

Executive Session

The Standing Committee did not enter executive session during this meeting.

Adjournment

The meeting was adjourned at 1:00 PM.

Respectfully submitted,

Joseph Chouinard, Secretary